

文藻外語大學 國際文教暨涉外事務學院 大專校院學生雙語化學習計畫

教師申請參加國內 EMI 相關研習/研討會補助申請書

Wenzao Ursuline University of Languages Subsidy Application for Collegiate Faculty Attending Domestic or Overseas Workshops/Conference

申請日期： 年 月 日

Application Date: (YYYY/MM/DD)

申請人姓名 Name of Applicant	系(所)、中心 Department (Institute or Center)		職稱 Position
活動名稱 Name of the workshop/conference	主辦單位 Organizer		
活動時間 Date(s) of the workshop/conference	自 年 月 日 至 年 月 日 From (YYYY/MM/DD) To (YYYY/MM/DD)	活動地點 Venue	
本學年授課課程(請填寫 EMI 相關科目) Subjects taught this academic year (please fill in EMI-related subjects)			EMI 課程 (Subjects): _____
本學年同意觀課課程 (若不同意, 則無法申請) Consent for classroom observation course this academic year			<input type="checkbox"/> 同意 <input type="checkbox"/> 不同意 Agree Disagree
前述觀課課程是否已經錄影, 若尚未錄影, 請提供可錄影之大約時間, 且請於本學年五月底前完成錄影。 Has the aforementioned classroom observation course been recorded? If not, please provide an approximate time for recording, and ensure that the recording is completed by the end of May of this academic year.			<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No: _____ 請提供可錄影之大約時間 Time for recording _____
佐證資料 Supporting materials	<input type="checkbox"/> 參加研習/研討會者之簽呈佐證(若無, 則無法申請):(編號: _____) Documents showing that the workshop/conference is for university development (e.g. official document) <input type="checkbox"/> 活動相關資料:(編號: _____) Information about the workshop <input type="checkbox"/> 時段證明(_____小時) (請務必確認主辦單位會核發研習證書, 方得申請) Certificate of attendance (_____ hours of workshop/conference) (Please confirm that a certificate will be issued.) <input type="checkbox"/> 相關資料已輸入 T-portfolio 之佐證(佐證編號: _____) The relevant information has been inputted as evidence for the T-portfolio <input type="checkbox"/> 檢附交通票根或購票證明文件 Transportation ticket/purchase receipts		
申請/核定補助 項目、金額 Items and funding applied/granted (每人每年上限二萬元) (Subsidy limit: NT\$20,000 per person per year)	項目 Items	預估申請金額 Estimated Amount Applied	審查通過補助項目 Items Approved by Review Committee
	<input type="checkbox"/> 交通費 Transportation		<input type="checkbox"/> 交通費: _____元 Transportation
	(交通費依教育部差旅費標準報支) Transportation expenses are subsidized according to MOE standards		
<input type="checkbox"/> 膳食費 Meal expenses		<input type="checkbox"/> 膳食費: _____元 Meal expenses	
申請人簽章 Signature of the Applicant	本人確定並無於其 他單位重複申請	系(所)中心 主任 Director of Department (Institute or Center)	院長 Dean of College
審議時間 Date of Academic Review Committee	_____學年度第_____學期第_____次會議(_____年_____月_____日) The _____ meeting of Academic Review Committee in the _____ semester of the academic year of _____ (_____/_____/_____: (YYYY/MM/DD))		

申請流程: 申請人→系(所)中心主任→院長→院全英語課程委員會→學院(留存)

Application Procedure: Applicant → Chairperson of Department/Center → Dean → College English as a Medium of Instruction (EMI) Committee → College