**文藻外語大學**

**國際文教暨涉外事務學院**

Wenzao Ursuline University of Languages

College of International Culture, Education, and Foreign Affairs

**補助學生參與國際活動申請表**

Student Conference Travel Grant Request Form

申請日期： 年 月 日

Application Date: yyyy mm dd

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 班級Class |  | 學號  Student ID Number | |  | |
| 姓名Name |  | 連絡電話  Contact Phone Number | |  | |
| E-mail |  | | | | |
| 申請事由  Reasons for Applying for the Grant |  | | | | |
| 活動期間  Duration |  | | | | |
| 活動地點  (國家、城市)  Location  (Country & City) |  | | | | |
| 申請類別  Types of Application  (請附議程)  The program schedule is needed. | □出席國際學術研討會發表學術論文。Attend and present their paper in an international conference.  □參與海外研習。Attend a workshop overseas.  □其它與國際相關之重要活動。Other international-relevant activities. | | | | |
| 申請補助項目  Types of Grant | □機票款Plane Tickets □報名費 Registration Fees □住宿費Accommodation Fees □其它Others： | | | | |
| 申請補助金額  Amount of the Grant | ※補助研究學生赴海外出席國際學術研討會發表學術論文，參與海外研習或短期移地學習，每人上限為10,000元。需檢附含研習時數之參與證明、成果報告或其他佐證，就學期間限申請校內補助一次，不得重複。  Each graduate student can apply for conference travel grants to attend and present their paper in an international conference, attend a workshop overseas or a short-term overseas study for up to NT$10,000 per person. Please attach proof of participation with study hours, such as a certificate, an outcome report, or other supporting documents. Each student can apply for the on-campus subsidy only once.  ※本學院學生參加院系所之國際活動(不含國際競賽)，檢據核實，每人上限四萬元，費用比照教育部補助及委辦計畫經費編列基準表及行政院國外出差旅費報支要點，帶隊老師補助費用亦同。註：國際活動定義至少應有三個國家 (不含中國大陸、香港及澳門)之人員參與。  In order to enhance students' international competitiveness, we provide subsidies for students representing their departments in international activities (excluding international competitions). Upon verification of receipts, each individual is eligible for a maximum of 40,000 NT dollars. Expenses follow the subsidy standards set by the Ministry of Education and Guidelines for Reimbursement of Overseas Business Travel Expenses by the Executive Yuan. Accompanying teachers also receive the same subsidy. International events involve participants from at least three countries (excluding mainland China, Hong Kong, and Macau). | | | | |
| 是否另向其他單位申請補助  Did You Apply for the Same Grant From Other Places? | |  |  |  |  | | --- | --- | --- | --- | |  | 1.國科會National Science and Technology Council | 2.教育部MOE(Ministry of Education) | 3.其他單位  （名稱： ）  Others (Name: ) | | 是 Yes | □ | □ | □ | | 否No | □ | □ | □ |   申請/同意補助金額：  Amount of grant applied:  未獲補助原因：  Reason for not receiving the grant: | | | | |
| 申請人簽名  Applicant’s Signature |  | | 院長簽名  Dean’s Signature | |  |
| 審查結果  Result |  | | | | |